Wehner Accounting & Tax, Inc.

Monthly Bookkeeping Services

Plans and Pricing Overview

WHAT'S INCLUDED IN EVERY PLAN

Every plan includes monthly transaction categorization, bank and credit card reconciliations, proactive tax planning oversight, CPA-supervised bookkeeping backed by 25+ years of public accounting experience, and monthly financial statements. Pricing is based on your monthly transaction volume and the number of accounts managed.

PLANS AND PRICING

Plan	Monthly price	Transactions / month	Bank / card accounts	Best for
Starter	**$250**	Up to 20	Up to 2	Very simple books
Simple	**$400**	Up to 75	Up to 2	Simple business, more activity
Core	**$700**	Up to 200	Up to 4	Active business with more vendors
Premium	**Starting at $950**	200+	Up to 10	High volume, many accounts

Every line item on a bank or card statement counts as a transaction. If you exceed your plan's limit two months in a row, we will move you to the next plan. One-off busy months are no problem.

New business setup: $350+ | **Special projects:** $125 per hour

ADDITIONAL SERVICES Quoted based on your needs

- A/R and A/P tracking
- 1099 preparation
- Sales tax calculations
- Clean-up and catch-up of prior books
- Invoicing and bill pay management
- Custom reports (income by customer, expense by vendor)
- Budgeting and cash flow reporting
- QuickBooks training and support

GOOD TO KNOW

- **Tax season timing.** Our busiest period is February through April. Bookkeeping turnaround may be delayed during this time, and we will let you know if your deliverables will be late.
- **Messy or incomplete books.** If your books are behind, unreconciled, or need correction, a one-time clean-up fee applies. We will quote this before any work begins.
- **Monthly commitment.** Services are ongoing and month-to-month. To discontinue, please notify us at least 2 weeks before the end of the bookkeeping month.
- **Accounting software.** We work in QuickBooks Desktop and QuickBooks Online. You are responsible for maintaining your own subscription and payments.
- **Not included.** Payroll processing services are not offered. However, occasional assistance with payroll-related tasks is available, along with coordination and communication with third-party payroll providers to help ensure a smooth and organized process. Income tax preparation is also a separate engagement.
- **Pricing.** Additional fees may apply depending on your specific circumstances. Prices are subject to change.
- **Quarterly & Annual Service Discounts.** Discounts may be available for clients who elect to have bookkeeping services performed quarterly or annually rather than monthly. These discounted arrangements are subject to scheduling availability and apply to work performed outside of our busy season (February–April).

Ready to get started, or not sure which plan fits? Contact us at 530-908-1761 or matthew@wehnercpa.com and we will help you choose.